RSS Pesticides Roles

RSS Pesticides organizes functional user groups into Programs. An organization may have one or many programs, depending on their needs. Each program allows the three roles below. Each program is unique and does not share data with another program.

Handler

Handlers can submit pesticide use authorizations (PUAs), emergency PUAs, pesticide application reports, and tiering requests. Access for handlers needs to be explicitly assigned by a Program Admin within their program. Handlers can also view all forms submitted in the system using the sidebar navigation on the Program Overview page.

Program Admin

Program Admins can manage roles to add and remove Handler and Program Admin access to the RSS Pesticide Platform within their Program. They can also perform all the same function as handlers. Program Admins will see all forms submitted by other Handlers or Program Admins in the system, as well as the associated analytics under Data Explorer in the sidebar navigation of their Program Overview page. Program Admins receive email notification when any PUAs are submitted. Typically, Application Supervisors are granted the Program Admin role.

To assign roles:
1. Log into RSS Platform at https://app.riskandsafety.com
2. Select Programs, and choose the program name
3. Select User Management from the left menu
4. Select the **Add User** button
5. Enter in a name and select the role
6. Select **Add User**

IPM Coordinator

IPM Coordinators and IPM Committee members have access to a separate program within RSS Pesticides titled "IPM Coordinator" for reviewing and approving requests. All PUAs and other forms from all Programs sent for approval are funneled to this Program specifically for IPM Coordinators and IPM Committee members. IPM Coordinators will also see the submitted reports and tier requests in the IPM Coordinator program.

The "Program Admin" role in the "IPM Program" is reserved for the designated IPM Coordinator at a location, and their designated backup. They are members of the local IPM Committee who are appointed to act as the primary point of contact for the Committee, ensure local pest management practices are consistent with the UC policy and regulations, and review and approve PUA and EPUA requests.

Program Admins can also manage roles to add and remove Program Handler and Committee Member access to the IPM Program for their campus.

To assign roles:
1. Log into RSS Platform at https://app.riskandsafety.com
2. Select Programs, and choose the "IPM Program"
3. Select User Management from the left menu
4. Select the **Add User** button
5. Enter in a name and select the role
6. Select **Add User**

Committee Member

The Committee Member role is a read-only role that provides committee members access to the PUAs, EPUAs, PARs and Tiering Requests for all programs at their location. This role provides the ability to add comments to PUAs and EPUAs.